Admission to Undergraduate Programs

UAB welcomes applications from all individuals whose preparation and abilities give them a reasonable chance of success in its programs. All applicants must offer acceptable evidence of ability and intent to meet the academic standards of the university. Admission into and placement within the university is determined by the Office of Undergraduate Admissions utilizing the criteria approved by the university. Admission decisions are based on a number of factors including a previous record of satisfactory academic performance, strength of curriculum, and test scores. Admission to the university is valid for one academic year.

The application for admission, application instructions, and application deadlines can be accessed at http://www.uab.edu/apply. Applications are processed in the order in which they are complete and ready for a decision.

Prospective students currently attending high school may apply as early as the summer before their senior year. Tentative admission will be granted on the basis of ACT or SAT scores and high school records through the junior year. A final official transcript reflecting work completed in the senior year and confirmation of graduation will be reviewed before a student’s final admission. Applicants must earn a high school diploma to be eligible for admission. A General Equivalency Diploma (GED) may be considered if the applicant is 19 years of age or older and does not have a high school diploma.

Prospective students currently attending another college or university may apply one year prior to the date of the desired term of enrollment. However, tentative admission will be granted with no more than one term pending on the basis of an evaluation of coursework from all colleges and universities attended. A final official transcript reflecting work completed will be reviewed before a student’s final admission.

Credentials and documentation required for admission vary by application status. To be considered official, all academic documents required for admission must be sent to UAB directly from the high school, colleges/universities attended, and testing agencies. All credentials submitted as part of the application for admission become and remain the property of the university and will not be returned to the student, duplicated, or transferred to another institution.

The application for admission, application fee, and all supporting official academic documents must be complete and received in the Office of Undergraduate Admissions by 5 p.m. on the respective deadline date. If the deadline falls on a weekend or university holiday, applications will be considered the following business day.

Priority Application Deadlines

Prospective students are encouraged to apply well in advance of the date of the desired term of enrollment but no more than one year.

<table>
<thead>
<tr>
<th>Entry Term</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>Fall</td>
<td>June 1</td>
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Admission to Specific Schools or Programs

Admission to the university as an undergraduate student may not be the final step required to gain admission to the desired school or academic program. For the undergraduate programs listed below, additional steps are required:

- College of Arts and Sciences (Music, Musical Theatre, Neuroscience, Computer Science)
- School of Business
- School of Education (Teacher Education Program)
- School of Engineering
- School of Health Professions
- School of Nursing

Further information on the additional steps required is given in the section of this catalog devoted to the particular school/college.

Declaration of School and Major

Applicants are asked to indicate an intended major field of study on the application for admission. Applicants who do not have a general field of interest may request admission as Undeclared. International students must declare a major.

Admission Appeal Procedure

Applicants denied admission to the undergraduate program who believe they have extenuating circumstances that might justify a different decision may appeal for further consideration.

Freshman

1. Applicants must complete and submit a Supplemental Admission Application. Any academic or personal information that would help the committee to make a fair and informed decision should be provided. A Supplemental Admission Application may be obtained from the Office of Undergraduate Admissions.
2. Applicants must submit a letter of recommendation from a guidance counselor or teacher who can speak knowledgeably about the applicant’s academic background and potential.
3. Students who are admitted through this procedure may be admitted to the Blazing Start program or with terms and conditions set forth by the appeals committee.

Non-Traditional Freshmen

1. Applicants must submit a letter addressed to the Admission Appeals Committee which addresses several issues regarding educational goals:
   - What is your educational objective?
   - How would a UAB education help you achieve your personal or career goals?
• What deterred you from enrolling in college before this time?
• To what extent are these factors still pertinent today?
• What challenges to successfully completing your education at UAB do you foresee?
• What steps have you taken to prepare for academic success at UAB?
• What support systems do you have in place to ensure success?

2. Students who are admitted through this procedure:
• Will be admitted to and advised in the University Academic Success Center.
• Must adhere to all policies and procedures of academic warning status.
• Must limit their first-term course load to a maximum of 12 semester hours.

Transfer/Former UAB Students
1. Applicants must submit a letter addressed to the Admission Appeals Committee which addresses several issues regarding educational goals:
• Reasons the applicant did not do satisfactory academic work when previously enrolled.
• What the applicant has done since last enrolled in school.
• What steps the applicant has taken to prepare for academic success at UAB.
• Goals for personal development, career and education.
• Why the applicant is now better able to complete goals than when last enrolled in school. In addition, former UAB students are highly encouraged to contact his/her former advisor to request information related to the student’s past performance prior to leaving UAB. This information should be sent directly to the Office of Undergraduate Admissions by the academic advisor.

2. Students who are admitted through this procedure:
• Will be admitted to and advised through the University Academic Success Center.
• Must adhere to all policies and procedures of probation status.
• Must limit their first-term course load to a maximum of 12 semester hours.

Both freshman and transfer/former student appeal documentation should be submitted to the attention of the Director of Undergraduate Admissions. Students who wish to appeal are highly encouraged to do so well in advance of the deadline. The deadline to submit all required appeal documentation is one week after the application for admission deadline of the desired term of enrollment.

Advanced Placement (AP), International Baccalaureate (IB), College Level Examination Program (CLEP)
UAB awards credit to students who have earned designated scores on Advanced Placement (AP) Program examinations of the College Board. AP examinations are usually taken at the end of an AP-designed course of study in high school. Credit, if awarded, will be recorded without grades or quality points and will not, therefore, be included in the calculation of the grade point average. Credits awarded by other institutions for Advanced Placement (AP), International Baccalaureate (IB), and the College Level Examination Program (CLEP) must be reevaluated to determine if credit will be awarded at UAB. Students wishing to submit such credits should send an official score report to the Office of Registration and Academic Records.

UB score requirements for Advanced Placement, International Baccalaureate, and the College Level Examination Program are available online (http://www.uab.edu/students/academics/transfer-and-other-credits)

Equal Opportunity Policy
UAB administers its educational programs and activities, including admission, without regard to race, color, religion, sex, sexual orientation, age, national origin, disability unrelated to job performance or Vietnam-era or disabled veteran status. The full text of this policy can be found http://sppublic.ad.uab.edu/policies/Pages/default.aspx.

Office of Undergraduate Admissions

Mailing Address for Documents and Credentials: Box 99 • 1720 2nd Ave S • Birmingham, AL 35294-4600

Physical Address: 1701 11th Avenue South • Birmingham, Alabama 35294-4412

(205) 934-8221 or (800) 421-8743 • ChooseUAB@uab.edu (undergradadmit@uab.edu) • www.uab.edu/apply

Freshman Admission
High School Graduates
1. Completion of a college preparatory curriculum to include the following:
2. Minimum high school grade point average (grades 9-12) of 2.25 on a 4.0 scale
3. Subject Units Description
   English 4 units To include composition and literature
   Science 3 units To include two courses with laboratory components
   Mathematics 3 units To include algebra I and II, geometry, pre-calculus or other college preparatory or advanced level senior math
   Social Science 3 units History, psychology, sociology, etc.
   Foreign Language 1 unit One Language
   Additional Core Courses 3 units

4. Minimum ACT composite score of 20 or the equivalent score on the redesigned SAT.
Home Schooled Students

UAB welcomes applications from students who are schooled at home. Home schooled high school students are reviewed for admission and for academic scholarships following the same criteria utilized for students who attend public and private high schools. The official high school transcript should contain the titles of courses in each subject area beginning with grade nine, course grades, overall GPA on a 4.0 scale, course grading scale, signature and contact information of the school administrator. The teaching credentials of the home school teacher should be included.

Non-Traditional Freshmen

Minimum admission requirements for students who graduated from high school 4 years ago or more and have not attended college:

1. Minimum high school grade point average of 2.25 or GED score of 520.

Joint Admission Program

Freshman applicants seeking admission to UAB who do not meet admission requirements may be offered Joint Admission at one of UAB's community college partners. This Joint Admission Program offer is based upon a holistic review of each applicant’s academic record.

Students who accept the offer of Joint Admission must meet the following requirements to participate in the program:

1. Maintain continuous full-time enrollment at the community college (fall/spring).
2. Earn an Associates Degree from the community college prior to transitioning to UAB through the Joint Admission Program.
3. Maintain a 2.0 GPA in all transferable college coursework.
4. Participate in New Student Orientation and confer with a UAB academic advisor prior to registering for their first term at UAB.

Joint Admission students will have the ability to utilize a variety of programs, resources and facilities at UAB while actively enrolled in the program, and transition directly to UAB once completing their Associates Degree.

Transfer Admission

(http://uab.edu/transferapply)

Applicants with a minimum of 24 transferable college semester hours (not including dual enrollment coursework earned while attending high school) must:

1. Have a minimum grade point average of 2.0 in all such work.
2. Be considered in good standing at all previously attended colleges or universities.

Applicants who have earned college credits, but fewer than 24 semester hours, must have a 2.0 grade point average in all transferable college work attempted and also satisfy freshman admission requirements (See “Freshman Admission” (http://catalog.uab.edu/undergraduate/academicstudentresources/admission/#freshmantext)).

Applications who are permanent residents but attended a college or university outside of the United States must meet the same admission requirements as international students (See "International Admission")

Eligibility of College Credits for Transfer

The eligibility of credit for transfer to UAB depends both on the subject matter of the credit and on the accreditation status of the institution that awarded the credit.

Technical/vocational credits or remedial credits, whether earned at UAB or at any other institution of higher education, are not eligible for transfer and may not, therefore, be used to satisfy degree requirements. The exception to this rule is when the transfer of certain courses applicable to specific professional degree programs is approved in advance by the appropriate department. The accepted courses will be posted only while the student is in the degree program approving the credit. If the student changes programs, the courses will be removed. Credits earned while on academic suspension from UAB or another institution may be eligible for transfer. However, the UAB forgiveness policy can only be applied to grades earned at UAB.

Transfer credit in academic subjects will be considered for transfer to UAB from post-secondary institutions that are fully accredited by one of the six regional accrediting associations (see below) that offer the baccalaureate degree or associate’s degree leading to the baccalaureate degree. If an institution is not yet accredited, but has acquired candidate status from a regional accrediting agency, then academic credits from the institution will be considered for transfer to UAB.

- Middle States Association of Colleges and Schools
- Higher Learning Commission (North Central Association of Colleges and Schools)
- New England Association of Schools and Colleges
- Northwest Association of Schools and Colleges
- Southern Association of Colleges and Schools
- Western Association of Schools and Colleges

Academic credit earned at Alabama Community Colleges during the initial organization of the Alabama College System (1965-1967) will be acceptable for transfer to UAB.

College courses completed at unaccredited non-candidate institutions are not usually considered for transfer to UAB. However, applicants with credits in this category may contact the Office of the Registrar for information on the "Credit by Portfolio (https://www.uab.edu/students/academics/item/904-credit-by-portfolio)" option. The official determination of acceptability of courses from other institutions is the responsibility of the Office of the Provost.

Students with credits from institutions outside the United States should review transfer of international credits (https://www.uab.edu/students/undergraduate-admissions/transfer/admissions-international/item/778-international-transfer-credits).

Credits awarded by other institutions for Advanced Placement (AP (http://www.uab.edu/students/academics/transfer-and-other-credits/item/768-ap-credits)), International Baccalaureate (IB (http://www.uab.edu/students/academics/transfer-and-other-credits/item/659-ib-credits)), and the College Level Examination Program (CLEP (http://www.uab.edu/testing/institutional-tests/clep)) must be reevaluated to determine if credit will be awarded at UAB. Students wishing to submit such credits should send an official score report to the Office of the Registrar.
Limitations of Transferred Credit
One half of the credit hours required for a degree may be transferred from a two-year college provided the courses are numbered as freshman-(100) and sophomore-level (200) courses.

Acceptance of Transfer Credits toward a Degree
College-level coursework transferred from a regionally accredited institution will be shown on the UAB transcript; however, applicability of the course toward a degree is determined by the student’s major department.

Admission as an International Student
International students are defined as any applicant who is not a U.S. Citizen or Permanent Resident. International students should apply at least six months in advance of desired attendance date in order to facilitate timely admission and enrollment.

Freshman Admission
Applicants who have completed secondary school abroad under a grading system different from the U.S. system must submit:

1. Minimum overall GPA of 2.25
2. Minimum TOEFL score of 77 on the Internet-based version or minimum IELTS score of 6.0 overall with a minimum of 5.5 on each section of the exam, if English is not the applicant’s native language.
3. ACT composite score of 20 or equivalent score on the redesigned SAT if English is the applicant’s native language. Prospective students on select government scholarship programs and entities sending students that have UAB institutional agreements may qualify for an exemption from this requirement.

A TOEFL or IELTS score is not required if the applicant has attended a U.S. high school for at least two years.

Transfer Admission
Applicants who have attended a college or university outside the United States must submit:

1. Minimum overall GPA of 2.0.
2. Minimum TOEFL score of 77 on the Internet-based version or minimum IELTS score of 6.0 overall with a minimum of 5.5 on each section of the exam, if English is not the applicant’s native language.

NOTE: Applicants who have earned fewer than 24 semester hours at a postsecondary institution will also need to meet the minimum admission requirements for freshmen.

Contingent Admission
International students meeting UAB’s academic admission standards but not the language criteria may be granted contingent admission and granted up to two years to attain English proficiency as indicated by required test scores.

International students who wish to be considered for contingent admission will need to be admitted to UAB’s Intensive English Program (IEP) as a condition of their admission. Students will need to submit an IEP online application (http://www.uab.edu/eli/iep/apply-now) and application fee to UAB’s English Language Institute (ELI) in addition to the standard application for undergraduate admission. Students will be required to attend the IEP until they successfully complete Level 5 of the program or achieve the minimum test score requirement for the TOEFL or IELTS.

Student Visa
To obtain documents for an F-1 or J-1 student visa, applicants must provide a letter verifying support from the student’s financial sponsor, an original or certified copy of a bank statement confirming a balance sufficient to cover the first year’s tuition, fees, and living expenses, and a clearance form if transferring from another school within the United States.

To meet the requirements of the F-1 visa, international students must be full-time students. Full-time students are defined as those earning a minimum of 12 semester hours of credit for two consecutive semesters.

All others must provide a copy of their visa or I-797 approval notices about their status to International Recruitment and Student Services (international@uab.edu).

Health Insurance
All international students are required to register with the UAB Student Health Service and to carry a health and accident insurance policy approved by the UAB Student Health Service.

Readmission of Former UAB Students
Former students who have not been enrolled in undergraduate courses at UAB for one academic year or more, or who have attended another college since their enrollment at UAB, must apply for readmission. Former students are subject to the same conditions as newly-admitted students.

Former UAB students who are returning to continue their programs of study should consult with their academic advisor or department chair to determine whether curriculum or degree requirements have changed since their last enrollment.

Post-Baccalaureate Admission

Degree Seeking
Persons with a baccalaureate degree who wish to seek a second baccalaureate degree must apply by the published deadline and have a minimum grade point average of 2.0 in all undergraduate coursework attempted.

Non-Degree Seeking
Persons with a baccalaureate degree who wish to:

1. Meet prerequisites for advanced programs or
2. Satisfy requirements for professional certification

Must apply by the published deadline and submit an official transcript from the college or university from which the baccalaureate degree was earned.

Admission as a Non-Degree Student
Students who wish to enroll in undergraduate courses with no intent of pursuing a degree should apply by the published deadline to be considered as a non-degree seeking student (Temporary, Transient, and Non-Degree Post-Baccalaureate). The following restrictions apply to non-degree students:
1. Ineligible for financial aid or for priority registration.
2. If a course is over-enrolled, non-degree students may be dropped in favor of degree-seeking students.
3. May not participate in intercollegiate sports.

**Temporary**
A prospective student seeking personal enrichment or career enhancement may be admitted as a Temporary student. Temporary students are limited to applying a maximum of 24 semester hours to a UAB degree program.

Applicants in this category must be at least 25 years of age unless enrolling in an approved certificate program. Students must provide a letter of good standing if they have attended another college or university within the last year.

**Transient Students**
Persons who want to transfer credit earned at UAB back to their home institution where they are enrolled as a full-time student may be admitted as Transient students.

Requirements: Applicants for Transient status must submit an official transcript or letter of good standing from the home institution. Enrollment as a Transient student is typically for one term, with a maximum of two consecutive semesters.

**Change from Non-Degree to Degree Status**
A student with a non-degree classification who wishes to change to a degree-seeking classification must reapply for admission by submitting an application for admission and application fee. To be admitted as a degree-seeking student, the individual must:

1. Meet the published application deadline and admission requirements.
2. Submit all documentation required for a degree-seeking applicant.

**Concurrent Enrollment and Dual Enrollment/Dual Credit**
UAB welcomes applications from exceptional high school juniors and seniors who wish to earn college credit while still enrolled in high school. Evidence must be presented that enrollment at UAB would enhance the student’s educational experience beyond that available in high school.

Requirements include:

1. A minimum grade point average of 3.0.
2. A recommended ACT score of 25 or SAT score of 1140 (combined critical reading and mathematics).
3. A letter of permission from a parent or guardian.
4. A letter of approval from the high school principal.

**Concurrent Enrollment**
A student applies for Concurrent Enrollment in order to take courses as a non-degree student at UAB, while concurrently enrolled as a junior or senior in high school. This option may be appropriate for students whose high schools do not participate in the Dual Enrollment/Dual Credit program.

**Dual Enrollment/Dual Credit**
The Dual Enrollment/Dual Credit option is available only to those students whose high schools have a formal Dual Enrollment/Dual Credit agreement with UAB (http://www.uab.edu/students/undergraduate-admissions/more-options/high-school/dual-enrollment/item/642-dual-enrollment-guidelines). A high school junior or senior may apply for dual enrollment/dual credit in order to take courses as a non-degree student at UAB while still completing high school and apply credit earned at UAB both toward college requirements and toward the high school diploma.

Individual courses taken by dual enrollment/dual credit must be pre-approved by the student's high school. Prior to each term of enrollment under the dual enrollment/dual credit option, the student must submit a letter from the high school identifying the pre-approved course(s) to be taken for dual credit.

**Admission as an Auditor**
Applicants who wish to audit credit courses must follow standard admission procedures and meet minimum admission requirements.